

Sandestin E-News  
Written by the Staff and Volunteers  
Sandestin Owners Association  
Issue #85  
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Architectural Review Board Opening

The Sandestin Owners Association Architectural Review Board (ARB) will have openings for three seats beginning in January, each serving a 2 year term. **The SOA will accept applications for these seats through close of business on October 31<sup>st</sup>.**

All applications received will be reviewed by the SOA Board of Directors and appointments will be made in accordance with the By Laws of the association.

**If you are interested in serving on the ARB, please print and complete the attached application and fax it to (850) 267-6663 prior to October 31, 2006.**

Below is a brief description of what the ARB responsibilities include as well as the ARB process.

#### **Responsibilities**

ARB meetings are held every other Wednesday at 2:00 p.m. in the SOA Conference Room. In addition, site visits are often required and communication via email.

The ARB was established to define and interpret aesthetic standards in Sandestin. The ARB either approves, or disapproves, any and all proposed vertical, or horizontal improvements for commercial, or residential building sites in Sandestin. They are governed by the Architectural Review Board Guidelines.

ARB approval must be obtained for any project, including, but not limited to commercial or residential dwellings, garages, any type of outbuilding, landscaping, fences/walls, decks, terraces, patios, courtyards, sidewalks, driveways, parking areas, signs, mailboxes, improvements, and colors of any exterior surface or material.

#### **ARB Process**

The Board is made up of five homeowners, a consulting architect, and a consulting landscape architect.

Plans/applications to be considered by the ARB are required to be submitted one week prior to the technical meetings. For a full list of ARB meeting dates, please view our Calendar link.

Technical meetings are held every other Tuesday with the ARB Administrator, Consulting Architect, and Landscape Architect to review all plans submitted. With their recommendations, the homeowner ARB members meet the next day to review the submittals for consideration.

**ARCHITECTURAL REVIEW BOARD  
NOMINATION FORM**

Name: \_\_\_\_\_ Phone#: \_\_\_\_\_

Address: \_\_\_\_\_

Email: \_\_\_\_\_

Neighborhood Name: \_\_\_\_\_



1. Please list the reason(s) you are interested in serving on the ARB.

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\_\_\_\_\_  
\_\_\_\_\_

2. What skills and/or talents do you have that will be of use if you are selected to the ARB?

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

3. The ARB term is two (2) years and meets every other week for approximately two or three hours.

Will you be available to attend most ARB meetings? \_\_\_\_\_

If not, what meetings will you not be available? \_\_\_\_\_

Additional Space – Please indicate which question the information corresponds with.

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