

Sandestin Owners Association, Inc.
A Florida Non-Profit Corporation

Meeting Recording Policy

SANDESTIN OWNERS ASSOCIATION, INC. hereby adopts the following rules/procedures regarding any and all recordings, including tape, digital, audio and/or video recording (“Record” or “Recording”) of the meetings of the Board of Directors, The Architectural Review Board and Advisory Board Meetings, (collectively, “Meeting(s)”), through the use of any type of recording devices or equipment, including but not limited to, cell phones, tape recorders, video tape recorders, or cameras (Collectively “Equipment”) and wherefore states as follows:

Whereas, section 720.306(10), Florida Statutes, provides that any parcel owner may tape record or videotape meetings of the Board of Directors and meetings of the Members, which meeting of the Members is conducted at the Advisory Board Meeting; and

Whereas, pursuant to section 720.306(10), the SOA’s Board of Directors may adopt reasonable rules governing the Recording of Meetings; and

Whereas, Article VI Section 1. (d) of the Bylaws of the Association authorize the Board of Directors to adopt and publish rules and regulations; and

Whereas, the SOA’s Board of Directors desires to adopt and implement reasonable rules governing the Recording of Meetings in order to ensure Meetings are conducted without distraction or interruption with regard to the use of such taping/recording devices, to permit all Members to equally participate in and to observe the Meetings, and to address the reasonable privacy interests of both the Board and Members; and

Whereas, this Rule has been adopted by a majority of the Board of Directors at a properly noticed Meeting, pursuant to the SOA’s Covenants and Restrictions, Bylaws, and Chapter 720, Florida Statutes; and

NOW, THEREFORE, THE FOLLOWING RULES ARE HEREBY ADOPTED:

Recording Rules for “Meetings”

Any Member may Record a Meeting, subject to the following restrictions:

1. Any Member desiring to utilize any Equipment for the purpose of Recording a Meeting shall provide not less than seventy-two (72) hours advance written notice to the Board of Directors through the Executive Director.
2. There shall be no Recording of any meeting by a third party (non-Member) without written approval from the Board. Such written approval must be obtained by submitting a written request at least seventy-two (72) hours in advance of the meeting to be recorded.
3. The only Equipment which is authorized for use by a Member or an approved third party at any such Meeting is Equipment which does not, in the opinion of either the President of the Board or, in the absence of the President, the Executive Director, produce distracting sound or light emissions or unreasonably interfere with the ability of other Members to participate in and to observe the Meeting.
4. Equipment shall be assembled and placed in position fifteen (15) minutes in advance of the commencement of the Meeting. The placement location of the Equipment is to be determined by the Executive Director, or the President of the Board of Directors and the Equipment is to remain stationary for the duration of the Meeting.
5. Any Member or approved third party who is Recording a Meeting shall not be permitted to move about the Meeting room.
6. No Recording of a Meeting may be disseminated in any fashion to any non-Member or posted to any social media platform without the express written consent of the Board of Directors. This limitation shall not apply to disclosure to a Member's legal counsel, who agree to be bound by this confidentiality covenant outside of judicial proceedings.
7. A copy of the Recording is to be provided to the Association at the conclusion of the Meeting to be maintained as part of the record of the Meeting.
8. The Sandestin Owners Association, Inc. ("SOA") has been advised by counsel that the recording of Meetings is governed by section 720.306(10), Fla. Stat. and all members should review the statute in conjunction with any recording request.
9. The Presiding Officer at a Meeting, or in the case of the Architectural Review Board, the Chairperson, may, in their sole discretion, wave the advance written notice of intent to record requirements.
10. If more than one Member wishes to Record a Meeting, in order to minimize the disruption to the Meeting and the reduction in the ability of other Members to participate in the Meeting that would be caused by multiple Recording stations, the Members seeking to Record the meeting will agree amongst themselves to a single Member (1) Recording the Meeting and disseminating copies of the Recording to the other Members and to the SOA and (2) will notify the SOA's Executive Director in writing no later than 48 hours before the Meeting of the name of the Owner who is designated to record the Meeting. If no agreement can be reached, the Executive Director

will designate a third party to Record the Meeting and the Members who requested the Recording will reimburse the SOA, in equal shares, the full cost charged by the third party for the Recording.

ADOPTED by the Board of Directors of the Sandestin Owners Association, Inc. in a Board of Directors meeting on the 27th day of August, 2020.