Sandestin
OWNERS ASSOCIATION, INC

Overview of SOA Committee Roles

Click on the Committee name to view the Charter, if applicable.

SOA Committees are comprised of 6-8 homeowner volunteers and at least one representative from the Board of Directors (except Fine Hearing) and SOA Staff, to focus on roles as described below. This is not a complete list of all committees, but a list of those available to apply. With the exception of Fine Hearing, the committees do not have authority to approve or disapprove any proposed projects, expenditures or policies, but focus to make recommendations for solutions to the Board of Directors.

Communications – Ensure that communication avenues are in place and assist in determining topics of interest to be communicated in a clear and concise manner.

Finance – Provide financial oversight for the SOA by review of the monthly financial statements, monitor performance against budget, develop annual budget and make financial recommendations to the Board of Directors as needed.

Fine Hearing Committee - Ensure that the opportunity to be heard regarding the imposition of a fine or the suspension of use of common area or facilities and to review any fine or suspension, using the guidelines approved by the Board of Directors.

Governance – Review rules and policies, ensuring that the SOA's governing documents remain updated, and any changes needed or recommended are approved by the Board of Directors and Advisory Board as required.

Human Resources – Review of staffing needs, employee handbook, employee PayScale and benefits, discuss personnel issues as needed, and recommend adjustments to the Board of Directors.

Maintenance – To provide recommendations for improvements and maintenance of SOA common areas to the Board of Directors including but not limited to roadways, drainage, sanitation, lakes, and landscaping.

Safety & Security – To review, establish, and enhance policies related to safety and security, as well as act as a steward for the Resort's beach and report their findings and recommendations to the Board of Directors.